

- Application for change of inscription in the aircraft register (§ 64 section 5 LuftVG)**
- Notice of a change of operator (§ 11 section 2 LuftVZO)**

Attachments required and further notes please see page 4

change of address

- Change of ownership**
- Change of legal form or name of company**
- Owner**
- Operator**
- Change of operator**

registration mark: **D -**

.....
(For official use only)

Type/Variant: Serial number:
Manufacturer: Year of manufacture:
Regular location: **ICAO-Code location:**
Not required for balloons

- (new) owner:** Individual owner firm association community of owners, partnership under the Civil Code (see page 3)
- Mr Ms partnership under the Civil Code with small business (copy business registration and deed of association)
 partnership under the Civil Code with freelance resp. trust business

Family name, association or name of the firm:

First name:

Nationality: German Other nationality:

Address:

.....
Street/House number, post office box (only applies to associations) Telephone number

.....
Postcode Place Email

(new) operator: (if identical with owner, „like owner“ is sufficient)

Family name, association or name of the firm:

First name: Mr Ms

Nationality: German Other nationality:

Address:

.....
Street/House number, post office box (only applies to associations) Telephone number

.....
Postcode Place Email

Proof of acquisition of ownership (not required for change of form of organization, change of address or operator)

Being the seller I declare that the aircraft specified above has been unlimitedly owned by me and passed into the unlimited ownership of the applicant.

Being the buyer I declare that the a.m. aircraft passed into my unlimited ownership.

.....
Place, Date

.....
Place, Date

.....
Signature, if necessary stamp of the **seller*** (previous owner) or Bill of Sale in the original. **Additionally name/s in block letters!**

.....
Signature, if necessary stamp of the **buyer*** (new owner) **Additionally name/s in block letters!**

* Ownership communities are kindly asked to enclose, if space is insufficient, a common declaration including the same contents and the signature of **all** previous and new owners. =>see page 3.

Operator's Declaration concerning Data Protection

Due to the provisions of § 64 para 6 Luftverkehrsgesetz (LuftVG/Air Navigation Act), the Luftfahrt-Bundesamt may only pass on owner-related data stored on the aircraft register referring to § 64 para 3 no. 1-3. Operator-related data may only be passed on with the consent of the operator.

Please tick, if you agree with passing on your data

Yes

.....
Place, Date

.....
Signature of the operator, of the authorized signatory, for ownership communities signature of the leading operator

It is assured that the details specified in the application and in the attachments are complete.

It is noted that, in case of incomplete applications and attachments or lacking attachments (also see page 4), the application cannot be accepted by the Luftfahrt-Bundesamt and will be resent to the applicant without having been handled.

.....
Place, Date

.....
Signature of the (new) owner, of the authorized signatory, for ownership communities signature of the leading owner or of an authorized person

Joint ownership
(please indicate shares in the ownership in fractions)

Partnership under the Civil Code
(no indication of shares in the ownership)

We, the buyer, declare that the a.m. aircraft has passed into our unlimited ownership. We confirm that we are German citizens or citizens of a Member State of the European Union or of another contracting state of the Agreement on the European Economic Area.

Note: In case of more than 4 owners the list can be continued separately!

1. Owner (leading owner) Mr Ms

First name:..... Family name:

Street/House number:.....

Postcode:..... Place:.....

Telephone number E-mail:.....

Nationality: German Other nationality

Shares in the ownership:..... Date/signature

2. Owner Mr Ms

First name:..... Family name:.....

Street/House number:.....

Postcode:..... Place:.....

Telephone number:..... E-mail:.....

Nationality: German Other nationality

Shares in the ownership:..... Date/signature

3. Owner Mr Ms

First name:..... Family name:.....

Street/House number:

Postcode: Place:

Telephone number: E-mail:

Nationality: German Other nationality

Shares in the ownership: Date/signature

4. Owner Mr Ms

First name:..... Family name:.....

Street/House number:

Postcode: Place:

Telephone number: E-mail:

Nationality: German Other nationality

Shares in the ownership: Date/signature

Informations as to the change of ownership on the aircraft register and change of operator

1) List of documents for filing an application

enclosed

1. **Previous Certificate of Registration** (original) in case of change of owner, legal form, name or address of owner
2. Complete copy of **identity card or registration card**
3. Authorization of a **receiving agent** in original if the permanent residence or location of the owner is not in the Federal Republic of Germany
4. **Insurance Confirmation** according to § 106 para 1 LuftVZO in the original (change operator)

Notes

- 1) The registration of **ELT Codes** has also been changed; please use form LBA No. 03T4.
- 2) The change of the Approval Certificate (Zuteilungsurkunde) of the Bundesnetzagentur must be applied for: Bundesnetzagentur für Elektrizität, Gas, Telekommunikation, Post und Eisenbahnen, Elly-Beinhorn-Straße 2, 65760 Eschborn, E-Mail: Esch4.Postfach@BNetzA.de

2) Firms, individually-owned firms, community ownerships including partnerships under the Civil Code

Before filing an application it is absolutely necessary to check the existing Registration Certificates **of all your aircraft** regarding the actual address and, perhaps, apply for change to the right address!

Firms

In addition to the application the following documents are required:

- a) a copy of the **extract from the commercial register** (foreign extracts must be translated and certified in German or English language!)
and
- b) a declaration signed **by the organs authorized to represent the firm (original)**

Example:

Our firm is registered with the local court (*name, details of registration, no.*) with the following designation: (*name, legal form, head office*). It is confirmed that, for the firm, the conditions according to § 3 para. 1 LuftVG (Air Navigation Act) are fulfilled.

Individually-owned firms

Individually-owned firms can only be registered upon presentation of an **extract from the commercial register** or a **business licence** (foreign extracts/licences must be translated and certified in German or English language!)

Without these proofs an entry can only be carried out for an individual person.

Associations

An entry in the aircraft register can only be carried out upon presentation of a copy of the **extract from the association register** (foreign extracts must be translated and certified in German or English language!)

Flight groups or subdivisions within an association without an own extract from the association register cannot be registered.

Partnerships under the Civil Code

Partnerships under the Civil Code with small business may be registered with the name of the partnership. Therefore the deed of association and the business registration of all participators are submitted.

Partnerships under the Civil Code without business registration (freelance resp. trust business) are registered as an ownership community.

Ownership communities

Ownership communities are co-ownership communities, partnerships under the Civil Code (s.IV) and associations having no legal personality (s.III). All owners have to be entered in a list (see page 3) – starting with the leading one – with their first name and their family name, their address and the correspondent shares in the ownership (not required for partnerships under the Civil Code). This list and the proof of acquisition of ownership have to be signed by **all** co-owners.

Authorized representative

The power of attorney has to be presented in the original!

Registration of pledge of rights

Pledge of rights of aircraft are not entered in the aircraft register, but in the register of pledge of rights at the Local Court Braunschweig.

Address: Local Court Braunschweig, P.O.B. 32 31, 38022 Braunschweig, telephone number: +49 531/488-0, fax number: +49 531/488-2496